

Agenda

Senior Advisory Commission Meeting

**Tuesday, October 28, 2014
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm**

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: October 28, 2014

V. Approval of Minutes: August 26, 2014

VI. Financial Reports: August 1-September 31, 2014

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

- Update from Police Department – Chief of Police Steve Pangelinan, Police Dept.
- Milpitas Recreation Programs – Dale Flunoy, Acting Recreation Supervisor
 - Veterans Day Celebration: Tuesday, November 11th, 9am, Veterans Plaza (City Holiday)
 - November 27-28: City Facilities closed for Thanksgiving holiday
 - Tree Lighting Celebration: Monday, December 1st, 7pm, Civic Center Plaza
 - December 22-January 2: Senior Center Winter Holiday Hours: 8:30 am-1:00 pm
 - December 24-25: City Facilities closed for Christmas holiday
 - January 1: City Facilities closed for New Year's Day
 - January 19: City Facilities closed for Martin Luther King, Jr.'s holiday
- Commissioner Updates/Sharing

IX. New Business

1. Funding for Upcoming Senior Center Events/Activities - Staff Dale Flunoy, Acting Recreation Supervisor

At the Senior Advisory Commission meeting on April 22, 2014, the Commission approved its 2014-2015 Work Plan. The Work Plan includes a Goal of Sponsoring Senior Center Events and Activities, including Birthdays, Dances and Holiday Events, but did not specify any actual amounts. Senior Center staff is requesting the Senior Advisory Commission approve program funding in the amounts of:

Quarterly Birthday Cakes (\$56.99 each x 4)	\$228
Quarterly Raffle Prizes (\$10 x 4)	\$40
Dances in 2015 (i.e. DJ services, snacks, decorations)	\$800
Holiday Party Raffles	\$250
<u>Holiday Party (offset cost of food and/or decorations)</u>	<u>\$500</u>
Total yearly cost	\$1,818

Recommendation: Approve sponsorship of Senior Center Special Events for the 2014.15 Fiscal Year in the amount not to exceed of \$1,818.

2. December Meeting Date – Staff Dale Flunoy, Acting Recreation Supervisor

Background: The Senior Advisory Commission's meetings are scheduled for the 4th Tuesday of every other month. The meeting for December 2014 will fall on Tuesday, December 23. The Commission has historically cancelled their meeting in December and rescheduled it to the next month (January).

Recommendation: Approve cancellation of the December 23, 2014 meeting and reschedule it to January 27, 2015 or meet again on the Commission's regularly scheduled meeting on February 14, 2015.

X. Old Business

1. Subcommittee Updates – Staff Dale Flunoy, Acting Recreation Supervisor

Background: These below Subcommittees were formed to help meet the Commission's annual Work Plan goals. At each Senior Advisory Commission meeting, the respective subcommittees will update the Commission on their progress and request any action needed of the Commission.

Volunteer & Fundraising Subcommittee:

Commissioners: Adams, Banick, Ebright, Gilana and Holliday.

Subcommittee talked about some ideas of spending that could benefit the Senior Center (i.e. replacing some games, sun shades for bus and/or Room 141/141 during movies, tables and chairs, additional monitor for bingo sessions). Also talked about fundraising for a purpose (having specific item to buy or program to enhance) instead of just increasing the Commission's account balance.

Commissioner Banick informed staff she needs to leave the subcommittee due to her health.

Next meeting: Monday, November 17, 2014 at 1:30 pm

Recommendation: Receive Update.

Health & Wellness Subcommittee:

Commissioners: Ebright, Holliday, Weisgerber and Wong

Subcommittee members were contacting other Senior Centers in to find out if and when they held Senior Health Fairs. This information will assist the Subcommittee to choose a date for its 2015 Health Fair. Members are also collecting pamphlets and handouts for the upcoming Resource Room at the Senior Center. Staff has installed flyer racks and a book case for displaying the pamphlets/handouts once ready.

Next meeting: Friday, November 14, 2014 at 1:30 pm.

Recommendation: Receive Update.

Resource Subcommittee:

Commissioners: Berryhill, Wi and Yung

Subcommittee is comprising a list of local Milpitas and national-chain businesses that provide discounts/special services for older adults.

Next meeting: Friday, November 21, 2014 at 1:30 pm

Recommendation: Receive Update.

XI. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – Staff Dale Flunoy, Acting Recreation Supervisor
 - Trips, Presentations & Events: See handout included in packet
2. Senior Nutrition Program – Staff Dale Flunoy, Acting Recreation Supervisor
 - August 2014: Meals Served (unduplicated) 1,808 (86 daily average)
Outreach Lunch Riders 86 one-way trips
 - September 2014: Meals Served (unduplicated) 1,832 (87 daily average)
Outreach Lunch Riders 81 one-way trips
3. City Council Report – Mayor Jose Esteves
4. Sourcewise Report – Vice Chair Melba Holliday

XII. Future Agenda Items

Annual Election of Officers (February)

Stanford Physician Resources (Mayor Esteves)

XIII. Adjournment

**Next Senior Advisory Commission Meeting
Date to be Determined at this meeting (on Agenda)
1:30 pm, Senior Center, 40 N. Milpitas Blvd.**

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